



## 2022 BOARD MEMBER EDUCATION CALENDAR

Serving as an HOA Board of Director isn't always easy. Navigating the statutes, processes, procedures and best business practices can be tricky. Professional management with AMS, as well as the advice of an attorney, is crucial.

At AMS, we are dedicated to helping our Board Members succeed. One way we do that is with our Board Member Education Series. These classes offer valuable information from attorneys, insurance agents, and experienced AMS personnel. Classes are held monthly and are currently being held digitally. Do you have a suggestion for a Board Member Education topic? Please let us know.

Classes are held virtually on Zoom at **6:00 pm**. They are approximately **90 minutes** long, and are **free of charge**. Classes, dates, and speakers are subject to change. **To register for a class, please click on the red registration button in the monthly email (check your spam folder if you haven't received it). Login information will be sent to you before the class.**

DATE	CLASS DESCRIPTION (all classes and dates are subject to change)
JAN	NO CLASS
MAR 3	<b>HOW TO CONTROL A BOARD MEETING</b> Speaker: Kathleen Profitt   Attorney   Profitt Law, LLC
MAR 24	<b>ROBERT'S RULES OF ORDER</b> Speaker: Beverly Pyrzybylski   Professional Registered Parliamentarian
APR 28	<b>FAIR HOUSING LAWS</b> Speaker: Angie Bagby   Attorney   Bagby Law Firm LLC
MAY 19	<b>INSURANCE TRENDS</b> Speaker: Sara Eanni   Associate Director   ABI Insurance
JUN 23	<b>RESERVE STUDIES</b> Speaker: Kathleen Smith   Building Science Specialist   RDH Building Science Inc.
JUL 21	<b>BUILDING CONDITION ASSESSMENTS</b> Speaker: Kathleen Smith   Building Science Specialist   RDH Building Science Inc.
AUG 25	<b>ELECTRONIC MEETINGS AND STATE STATUTES IN OR AND WA</b> Speaker: Angie Bagby   Attorney   Bagby Law Firm LLC
SEP 22	<b>COLLECTIONS</b> Speaker: Alexis Ducich   Partner   Barker Martin
OCT 20	<b>OPEN LAW FORUM</b> Speaker: Angie Bagby   Attorney   Bagby Law Firm LLC

### ADDITIONAL TRAINING

Each community is unique. Your Association Business Manager and the AMS team is available to assist boards on a one-to-one basis on the unique issues that you face in your community. Please call for an appointment. Sample training topics include:

**PORTAL TRAINING**—Post articles, notices, send e-Blasts, update the community calendar, and more.

**COMMUNITY FINANCIALS**—Understand financial reports and what to review each month.

**SPECIAL ASSESSMENT**—How to implement a special assessment.

**SPECIAL PROJECTS**—Strategize and plan special projects such as Capital Improvements, Construction Defects, and PEX Plumbing Replacements.

### FOR INFORMATION, CONTACT

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