



## 2021 BOARD MEMBER EDUCATION CALENDAR

Serving as an HOA Board of Director isn't always easy. Navigating the statutes, processes, procedures and best business practices can be tricky. Professional management with AMS, as well as the advice of an attorney is crucial.

At AMS, we are dedicated to helping our Board Members succeed. One way we do that is with our Board Member Education Series. These classes offer valuable information from attorneys, insurance agents, and experienced AMS personnel. Classes are held monthly and are currently being held digitally. Have a suggestion for a Board Member Education topic? Please let us know.

Classes are held on GoTo Meeting at **6:00 pm**. They are approximately 90 minutes long, and are free of charge. Classes, dates and speakers are subject to change. **To register for a class, please click on the red registration button in the monthly email (check your spam folder if you haven't received it). Login information will be sent to you before the class.**

DATE	CLASS DESCRIPTION (all classes and dates are subject to change)
JAN	NO CLASS
FEB 25	<b>HOW TO CONTROL A BOARD MEETING</b> Speaker: Kathleen Profitt   Attorney   Profitt Law, LLC
MAR 25	<b>ROBERT'S RULES OF ORDER</b> Speaker: Beverly Pyrzybylski   Professional Registered Parliamentarian
APR 22	<b>FHA REGULATIONS</b> Speaker: Angie Bagby   Attorney   Bagby Law
MAY 20	<b>INSURANCE TRENDS</b> Speaker: Sara Eanni   Senior Account Manager   ABI
JUN 24	<b>RESERVE STUDIES</b> Speaker: Kathleen Smith   Senior Project Manager   RDH
JUL 22	<b>CONDITION ASSESSMENTS</b> Speaker: Kathleen Smith   Senior Project Manager   RDH
AUG 26	<b>WATER CONSERVATION</b> Speaker: Bob Grover   President   Pacific Landscape Management
SEP 23	<b>COLLECTIONS</b> Speaker: Colin G. Andries   Attorney   Black/Helterline
OCT 21	<b>OPEN LAW FORUM</b> Speaker: Angie Bagby   Attorney   Bagby Law

### ADDITIONAL TRAINING

Each Community is unique. Your Community Manager and the AMS team is available to assist individual boards on a one-to-one basis on the unique issues that face you and your community. Please call for an appointment. Sample training topics include:

**PORTAL TRAINING**—post articles, notices, send e-Blasts, update the community calendar and more.

**COMMUNITY FINANCIALS**—Understand financial reports, how and what to review each month.

**SPECIAL ASSESSMENT**—How to implement a special assessment.

**SPECIAL PROJECTS**—Meet with the AMS team to strategize and plan special projects such as **Capital Improvements, Construction Defect, and PEX Plumbing Replacements.**

### FOR INFORMATION, CONTACT

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